



Move To Success Physical Therapy Attendance Policy

(Please read through thoroughly before signing)

At *Move to Success Physical Therapy*, our patients are our top priority. We offer pediatric care and hands-on treatment for adults. Each session has one-on-one, individualized attention with a trained doctor of physical therapy. With Move to Success Physical Therapy, you receive the best patient care Michigan has to offer!

We do our very best to accommodate your schedule for consistent treatment. Your consistent attendance is fundamental in your road to recovery. Last minute cancellations and no shows decrease our ability to accommodate the scheduling needs of other patients. For us to provide the best care for all of our patients we require that the following attendance policy be followed.

- If you are more than 30 minutes late for your appointment and fail to notify us, treatment may be cancelled, and a fee charged for missing the appointment.
- A scheduled appointment must be cancelled 24 hours in advance or a fee will be charged.
- Failure to show up for an appointment without notifying will be considered a no call/ no show and a fee will be charged for missing that appointment.
- Consistent no call/ no shows could result in the cancellation of all remaining scheduled appointments.
- All cancellations and no call/ no shows will be documented in your medical record and appropriately reported to your physician and insurance/third party payor.
- Fees for missed appointments will be **\$20.00** and is the responsibility of the patients, not the insurance/third party payor.
- To cancel or reschedule your appointment please call the office at **248-707-0136**

It is highly recommended that you save the office phone number as a contact on your phone in case you do not have your paperwork available when you need to cancel. We appreciate your cooperation and dedication in assisting *Move To Success Physical Therapy* to provide the best possible care.

Patient/Parent/Guardian Signature

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Patient/Parent